

FERNDOWN TOWN COUNCIL

Minutes of the Barrington Centre Management Committee held on Monday 24 October 2022 at 6.30pm in the Barrington Centre, Pennys Walk, Ferndown BH22 9TH.

Present: Councillors: T Cordery, M Parkes, G Parrot and, J Robinson.

Officers: T Predeth (Locum Town Clerk), T Sollazzo (RFO), R Hewitt (Centre Operations Manager) and S Hall (Minute Taker).

BCMC/2022/194	<p>Apologies Apologies were received from Cllr K Stamp. Cllr Parkes proposed to accept the apologies for absence, seconded by Cllr Parrott and agreed by all.</p> <p>Resolved - apologies for absence were accepted.</p>
BCMC/2022/195	<p>Declarations of interest and dispensations Cllrs Parkes and Robinson declared a generic non-pecuniary interest being Members of Dorset Council.</p>
BCMC/2022/196	<p>Public Participation None</p>
BCMC/2022/197	<p>Barrington Centre Management Committee minutes 11 July 2022 Cllr Parrott proposed that the minutes of the meeting held on 11 July 2022 be agreed as a true and accurate record of proceedings, seconded by Cllr Cordery and agreed by all.</p> <p>Resolved: the Barrington Centre Management Committee minutes of the meeting held on 11 July 2022 were approved and signed by the Chairman.</p>
BCMC/2022/198	<p>Barrington Centre Manager's report</p> <p>The Centre Manager circulated her report to members. A technical audit had identified a severe need for several items of technical equipment. Members noted that a sum of money for such items had previously been placed into reserves. Cllr Parkes proposed with Cllr Parrott seconding, and agreed by all, that a request be made to either F & G P or Full Council, whichever is the sooner, for up to £15,000 to be taken from reserves previously precepted for the Barrington Centre.</p> <p>Resolved - a request be made to the F&GP/Personnel Committee, or Full Council, whichever was sooner, for up to £15,000 for the purchase of technical equipment to be taken from reserves previously precepted for the Barrington Centre.</p> <p>The Centre Manager advised that replacement chairs were needed for the theatre. A resident had bequeathed monies to be spent on</p>

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Signed as a true and accurate record Chairman, Ferndown Town Council on

	<p>carpet for the bar and chairs. This item to be deferred to a future Meeting where the Centre Manager will provide quotes for replacement chairs. The RFO will provide information on the amount already spent from the bequeathment.</p> <p>The Centre Manager advised that the keyholders and emergency contact list needs updating. Members requested that costs for new locks be investigated and a system for signing of keys implemented.</p> <p>Members considered a request by Neighbourhood Watch for the use of the 'Ukraine Room' at £75 per month. Whilst Members commended their work, as well as that done by other community organisations, it was proposed by Cllr Parkes, seconded by Cllr Parrott and agreed (3 for, 1 against) that preferential rates could not be offered to any one organisation.</p> <p>Resolved - the amount of money being offered does not reflect the use of the building therefore, preferential treatment should not be given to any one organisation – 3 for, 1 against.</p> <p>(It was later in the meeting it was agreed that the Neighbourhood Watch should be advised that they could submit a grant application to the Town Council to cover the cost of hiring a room in the Barrington Centre).</p> <p>Members were advised that an additional licence holder was needed. The Centre Manager was happy to be the additional licence holder and members agreed to this. In addition, it should be investigated as to whether the Town Council, as a corporate body, could be an additional licence holder. This item to be deferred to a future meeting once further information has been received.</p>
BCMC/2022/2199	<p>Profit and Loss Trading Account It was agreed to include this under item 9) Private Session.</p>
BCMC/2022/200	<p>Draft Budget 2023 – 2024 Members agreed that further discussions were needed in respect of the café, which may impact on the draft budget, and therefore this item should be discussed under item 9 (Private Session).</p>
BCMC/2022/201	<p>Technical Equipment This item had already been addressed under Centre Manager's Report.</p>
BCMC/2022/202	<p>Private Session It was proposed by Cllr Cordery, seconded by Cllr Parkes and agreed by all that this committee should exclude the press and public in accordance with s 1 (2) Public Bodies (Admission of</p>

	<p>Meetings) Act 1960 on the grounds that the following items being considered involves the disclosure of confidential information.</p> <p>Resolved – to enter into private session</p> <p>Profit and Loss Trading Account Members thanked the RFO for providing the profit and loss trading account and noted some encouraging figures. However, increasing the revenue in the café was noted as an action point.</p> <p>The Centre Manager advised that she had some ideas for doing this, however these would entail some changes to her present role, terms and conditions.</p> <p>The Centre Manager left the Meeting at 7.10pm.</p> <p>It was proposed by Cllr Parkes, seconded by Cllr Parrott and agreed by all that the Centre Manager should be asked to provide a report outlining her ideas for the café with further discussions taking place at a Special Meeting of this committee.</p> <p>Resolved - to receive a report from the Centre Manager outlining her ideas for improving the café and with further discussions taking place at a Special Meeting of this committee.</p> <p>Draft Budget (previously item 5) Members agreed that the draft budget should be included at the Special Meeting of the BCMC.</p> <p>7.18 pm: The Centre Manager returned to the Meeting and agreed to submit a report and attend a Special Meeting of this committee which was agreed for Tuesday 1 November 2022 at 2pm at the Barrington Centre.</p>
BCMC/2022/203	<p>Staffing Matters It was agreed that this would be discussed further at the Special Meeting on 1 November 2022.</p>
BCMC/2022/204	<p>Correspondence Members were advised of a request by the Lion’s Club for the use of the theatre, free of charge, for CPR (cardio-pulmonary resuscitation) sessions which would then be offered free of charge to residents. Members agreed that the Lions Club should be asked to submit a grant application to the Town Council for this purpose.</p> <p>It was noted that the Neighbourhood Watch, discussed under item 5. Neighbourhood watch could be approached to suggest making a grant application to the Town Council in respect of the cost of hiring a room.</p>

	<p>Members were advised by the Centre Manager of the need for a storage container. Options for buying outright or renting were discussed, as well as the potential for a planning application if the container was bought. It was proposed by Cllr Parkes, seconded by Cllr Parrott and agreed by all that the Centre Manager would obtain quotes for purchasing a storage container, whilst simultaneously applying for planning permission. This item to be placed on the agenda for the next ordinary meeting of this committee.</p> <p>Resolved - the Centre Manager obtains quotes for the purchase of a storage container, whilst simultaneously applying for planning permission. This item would be placed on the agenda for the next ordinary meeting of this committee.</p>
<p>BCMC/2022/205</p>	<p>Date of Next Meeting and close of meeting</p> <p>A Special Meeting of this committee will take place on Tuesday 1 November 2022 at 2pm in the Barrington Centre.</p> <p>The date of the next ordinary meeting of this committee is 5 December 2022.</p> <p>The Meeting closed at 7.41 pm.</p>