

FERNDOWN TOWN COUNCIL

Minutes of the Barrington Centre Management Committee held on Monday 5 December 2022 at 6.30pm in the Barrington Centre, Pennys Walk, Ferndown BH22 9TH.

Present: Councillors: M Parkes, G Parrott and, J Robinson.

Officers: M Follan (Administration Manager) and T Sollazzo (RFO)
S Hall (Minute Taker)

BCMC/2022/275	<p>Apologies Apologies were received from Cllrs Cordery and Fleetham (health) and Cllr Stamp (family commitments).</p> <p>Cllr Parkes proposed to accept the apologies for absence, seconded by Cllr Parrott and agreed by all.</p> <p>Resolved - apologies for absence were accepted.</p>
BCMC/2022/276	<p>Declarations of interest and dispensations Cllrs Parkes and Robinson declared a generic non-pecuniary interest being Members of Dorset Council.</p>
BCMC/2022/277	<p>Public Participation None</p>
BCMC/2022/278	<p>Barrington Centre Management Committee minutes 24 October 2022 and 1 November 2022 Cllr Parrott proposed that the minutes of the meetings held on 24 October 2022 and 1 November 2022 be agreed as a true and accurate record of proceedings, seconded by Cllr Cordery and agreed by all.</p> <p>Resolved: the Barrington Centre Management Committee minutes of the meeting held on 24 October 2022 and 1 November 2022 were approved and signed by the Chairman.</p>
BCMC/2022/279	<p>Barrington Centre Manager's report</p> <p>The report advised that new technical equipment installed in the theatre has made a huge difference. Pantomime rehearsals are in full swing. Additional room bookings have been made. Research is ongoing to attract a wider demographic to the café and extended opening hours are now being trialled.</p> <p>Members received and noted with thanks the Barrington Centre Manager's Report.</p>

Minutes of Barrington Centre Management Committee Meeting 5 December 2022

Signed as a true and accurate record Chairman, Ferndown Town Council on

BCMC/2022/280	<p>Private Session Proposal by Cllr Robinson, seconded by Cllr Parrott and agreed by all that this committee should exclude the press and public in accordance with s 1 (2) Public Bodies (Admission of Meetings) Act 1960 on the grounds that the following items being considered involves the disclosure of confidential information.</p>
BCMC/2022/281	<p>Profit and Loss Trading Account</p> <p>400 Ferns Café</p> <p>It was noted that the Centre Manager had begun to make some changes, including trialling extended daily opening hours in Ferns Café. Members noted that opening Ferns on Mondays would go some way to increasing income over the year.</p> <p>Members agreed that the Locum Town Clerk should be asked to speak with the Centre Manager to take forward a plan to make further changes in Ferns Café with a view to increasing income. It was noted that any changes to staffing levels need to be considered and in place by 9 January 2023.</p> <p>Members requested a 'Budget' heading and the RFO agreed this could be done.</p> <p>401 Barrington Centre Bar</p> <p>1310 Bar Takings</p> <p>Members were satisfied with the Barrington Centre's bar takings.</p> <p>5995 Miscellaneous</p> <p>Members requested removal of this heading.</p> <p>Members noted the contents of the Profit and Loss Account and thanked the RFO for producing it.</p>
BCMC/2022/282	<p>Draft Budget 2023 – 2024</p> <p>400 Ferns Café</p> <p>1300. Ferns Café revenue was agreed at £65,000. Members agreed this has the potential to increase to £75,000 next year, should extended opening hours and other changes prove successful.</p>

4000 Gross Salaries

Members requested that the Centre Manager's salary be removed from Gross Salaries and placed in the overall budget for the Barrington Centre.

A member suggested that elements of training could be incorporated into salaries.

401 Barrington Centre Bar

Members considered that there would be opportunities to increase the bar income throughout the coming year e.g., the Coronation and other set events. Members acknowledged there was a missed opportunity to open the bar during the Christmas lights switch-on.

It was proposed by Cllr Parkes, seconded by Cllr Robinson and agreed that a refrigerated trailer be organised by the Barrington Centre. The Barrington Centre bar would run it and set the pricing and it could be used by KGV as a satellite bar, franchised on a profit split of 70% KGV : 30% Barrington, for one year with a plan to build up the events and increase income.

Resolved that the Barrington Centre Management that a refrigerated trailer be organised by the Barrington Centre. The Barrington Centre bar would run it and set the pricing and it could be used by KGV as a satellite bar, franchised on a profit split of 70% KGV: 30% Barrington, for one year with a plan to build up the events and increase income.

402 Barrington/Theatre/Centre**Events**

Members agreed a £2,500 budget for Events.

Catering

Members agreed a £2,500 budget for Catering.

4540 Business Rates

The RFO informed members that it was hoped the discount would continue but advised that this was not guaranteed.

4815 Care Package

Members agreed £8,000 for an IT support care package.

	<p>5025 Marketing and Printing</p> <p>Members agreed £8,000 for Marketing and Printing.</p> <p>1222 FTC office re-charge</p> <p>Members agreed this heading was unnecessary.</p> <p>Website</p> <p>Members agreed £2,000 for maintenance of the Barrington Centre's website – www.barringtoncentre.co.uk</p> <p>It was proposed by Cllr Parkes, seconded by Cllr Parrott and agreed to accept the Draft Budget 2023/24.</p> <p>Resolved to agree the Draft Budget 2023/24.</p>
BCMC/2022/283	<p>Correspondence</p> <p>No correspondence had been received.</p>
BCMC/2022/284	<p>Date of Next Meeting and close of meeting</p> <p>The date of the next of this committee is 20 February 2023.</p> <p>The Meeting closed at 7.56pm</p>