



## FERNDOWN TOWN COUNCIL

The Barrington Centre, Penny's Walk, Ferndown, Dorset BH22 9TH  
TEL: (01202) 892249, email: [customerservices@ferndown.gov.uk](mailto:customerservices@ferndown.gov.uk)

To: Councillors, members of the public and press.

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of Ferndown Town Council** on **Monday 23 May 2022 and Tuesday 24 May 2022** at **7.00pm in the Longham Room** for the purpose of the transaction of the business shown on the agenda below.

Locum Town Clerk to Ferndown Town Council

17 May 2022

### Agenda

#### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 and to report on the meeting in accordance with the Openness of Local Government Bodies Regulations 2014.

Opening address by the Chairman: We are here to discuss and agree decisions in relation to the listed agenda items. Anyone that obstructs the transaction of business at this meeting or behaves in a way that is contrary will be told by the Chairman of this meeting that their behaviour is contrary to our Standing Orders and Code of Conduct. If that behaviour continues the Chairman will then make a resolution to remove that councillor from any further involvement in this meeting. This motion will require a seconder and a subsequent vote. If carried that councillor will then be removed from the meeting.

- 1. Welcome by the Town Mayor**
- 2. Election of the Town Mayor 2022/2023**  
To elect by resolution the Town Mayor for 2022/2023 municipal year.
- 3. To receive and sign the declaration of acceptance of office.**
- 4. To receive a vote of thanks for the outgoing Mayor.**

## **5. Apologies**

To receive and consider for acceptance any Member apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a Member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

## **6. Declarations of interest and dispensations**

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

Cllrs Adkins, Lugg, Parkes, and Robinson can declare a generic non-pecuniary interest as County Councillors for Dorset Council (DC).

## **7. Election of the Deputy Town Mayor 2022/2023**

To elect the Deputy Town Mayor for the 2022/2023 municipal year.

After the election the Deputy Mayor will sign a declaration of acceptance of office.

**The meeting will adjourn.**

**Reconvene of meeting Tuesday 24 May 2022 7.00pm**

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#### **10. Public Participation**

For the public or press to ask questions of the Council on matters relating to the agenda.

#### **11. Full Council Minutes of 28 February 2022.**

To verify the minutes of the previous Full Council meeting 28 February 2022 as correct records and signed by the Chairman (Appendix 1).

#### **12. Committee minutes**

To formally receive and note the committee minutes.

- i. Barrington Centre Management Committee 9 March 2022 (Appendix 2)
- ii. Finance & General Purposes Committee 14 March 2022 (Appendix 3)
- iii. Planning Consultative Committee 15 March 2022 (Appendix 4)
- iv. Planning Consultative Committee 5 April 2022 (Appendix 5)
- v. Barrington Centre Management Committee 7 April 2022 (Appendix 6)
- vi. Planning Consultative Committee 26 April 2022 (Appendix 7)
- vii. Barrington Centre Management Committee 9 May 2022 (Appendix 8)

#### **13. Recommendations from Committees**

Recommendation from FGPC to approve:

- i. Standing Orders (Appendix 9)
- ii. Financial Regulations (Appendix 10)
- iii. Financial Risk Assessment (Appendix 11)
- iv. Asset Register (Appendix 12)

#### **14. Membership of Committees 2022/2023**

To approve the membership of Committees for the municipal year 2022/2023 (Appendix 13).

#### **15. Calendar of meeting 2022/2023**

To approve the Calendar of meeting for the municipal year 2022/2023 (Appendix 14).

#### **16. Correspondence**

#### **17. To note the date of the next Full Council meeting and Close of meeting.**