



# King George's Field Charity



(Trustee - Ferndown Town Council)

Charity No. 301136

King George V Pavilion, Peter Grant Way, Ferndown, Dorset, BH22 9EN

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Ferndown Town Councillors: R Adkins, J Baxter, T Cordery, P Hanson Graham, I Flay, S Fleetham, C Lugg, A Miller, K Stamp, M Stickley, M Parkes, G Parrott, G Phillips, J Robinson, M Willis, N Wellstead, & L Wilson.

**Dear Trustee,**

You are invited to a meeting of the **Sole Trustee of the King George V Field Charity** on **Tuesday 14 September 2021 at 7.00pm** in the **Regency Room at KGV**, Peter Grant Way, Ferndown BH22 9EN, for the purpose of the transaction of the business shown on the agenda below.

Louise Harrison, Administrator the King George V Field Charity, 8 September 2021.

Members of the public are invited to observe the meeting in person or if they wish to speak in the "Public Participation" agenda item (please contact the Town Clerk at [townclerk@ferndown.gov.uk](mailto:townclerk@ferndown.gov.uk) for more information). All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting. Most of the business on the agenda will be dealt with in public; however, if applicable, an item may be discussed in the absence of the press or public (referred to as Exempt Business) if deals with information which is personal or sensitive for some other reason (the press and public will be asked to leave the meeting before these items are discussed).

## Agenda

### 1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting.

### 2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

### 3. Public Participation

For the public or press to ask questions of the Trustee's on matters relating to the agenda.

### 4. Minutes of the previous meeting

To approve the minutes of the Sole Trustee Meetings held on 16 November 2020 (appendix 1).

**5. Minutes of the King George V Management Committee**

To note the minutes and resolutions of the King George V Management Committee meetings on 16 November 2020, 8 December 2020, 9 February 2021, 9 March 2021, 13 April 2021, 22 June 2021 and 10 August 2021 (appendix 2).

**6. King George V Field Charity's constitution and COVID 19**

To note the King George V Field Charity's written governance document / constitution (appendix 3).

**7. Finance matters:**

- (i) To note the current budget comparison report as of 31 August 2021 (appendix 4).
- (ii) To note the Charity's reserves (appendix 5).
- (iii) To note the appointment of an external facilities contractor and licence for the Kiosk.
- (iv) To review the budget requirement for the next financial year 1 April 2022 to 31 March 2023.
- (v) To note the Internal Auditors report and approve the asset register, end of year accounts and balance for 1 April 2020 to 31 March 2021 (appendix 6).

**8. Tennis licence**

Verbal update from the Administrator regarding Ferndown Tennis Club's outstanding licence agreement.

**9. New Pavilion refurbishment**

Verbal update on the refurbishment of the new Pavilion building.

**10. Exempt Business**

To consider exclusion of the press and public in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960 on the grounds that the following items being considered involve the disclosure of confidential and sensitive personnel and lease negotiation information.

**11. Staff review update**

Verbal update from the Administrator.

**12. Close of meeting and date of the next meeting - 10 May 2022.**