



# King George's Field Charity

(Trustee - Ferndown Town Council)

Charity No. 301136

King George V Pavilion, Peter Grant Way, Ferndown, Dorset, BH22 9EN



Office: (01202) 892249•Groundsmen: (01202) 897050•Fax: (01202) 877442•Email: enquiries@ferndown.gov.uk

For the attention of all Councillors/Trustees, representatives (Bowls, Tennis, Cricket and Football Clubs), members of the public, press and staff.

Dear Trustee,

You are hereby summoned to attend a meeting of the **King George V Charity Management Committee** on **Tuesday 10 August 2021** at **2pm** at the **Theatre in the Barrington Centre, Pennys Walk, Ferndown BH22 9TH** for the purpose of the transaction of the business shown on the agenda below.

Louise Harrison, Administrator, 4 August 2021.

The legislation that allows for online meetings during the COVID pandemic ceased on 7 May 2021 and virtual meetings are now unlawful. As a result, all Ferndown Town Council meetings meet in person at the Theatre in the Barrington Centre (address as above) within COVID guideline.

Members of the public are invited to observe the meeting in person or if they wish to speak in the "Public Participation" agenda item (please contact the Town Clerk at townclerk@ferndown.gov.uk for more information). All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting. Most of the business on the agenda will be dealt with in public; however, if applicable, an item may be discussed in the absence of the press or public (referred to as Exempt Business) if deals with information which is personal or sensitive for some other reason (the press and public will be asked to leave the meeting before these items are discussed).

## Agenda

### 1. Apologies

To receive and consider for acceptance any Trustee apologies for absence and approve (or not) by resolution to accept and note the reason for absence.

Trustees are requested to send apologies to the Town Clerk prior to the start of the meeting. If a Trustee has not attended a meeting or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

## **2. Declarations of interest**

Trustees and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by the Trustees (Ferndown Town Council's) Code of Conduct.

## **3. Public Participation**

For the public or press to ask questions of the Committee on matters relating to the agenda.

## **4. Minutes of the meetings held on 22 June 2021.**

To approve the minutes of the KGV Management Committee meeting held on 22 June 2021 (appendix 1).

## **5. Verbal update in relation to outstanding items from the previous meeting:**

- (i) Update on the Kiosk facility including licence, sliding window, planning application.
- (ii) Update on the Regency Room.
- (iii) Website.
- (iv) Health and Safety audit update.
- (v) COVID risk assessment update.
- (vi) Upper car park work update.
- (vii) SLA with MPS facilities.

## **6. Financial matters**

- (i) Bank Reconciliations  
To receive and approve the latest bank reconciliations of the accounts currently held by KGV for quarter 1 2021/22 (appendix 2).
- (ii) Schedule of Payments  
To receive and note the schedule of payments and income for quarter 1 2021/22 (appendix 3).
- (iii) Budget Comparison Report  
To receive and note the budget comparison report for the financial year end 1 April 2021 to 31 March 2022 (appendix 4).

## **7. Land swap with Dorset Council**

To formally agree to instruct the administrator of the Charity to obtain valuations on the pieces of land subject to the proposed land swap (linked to agenda item 15).

## **8. Tennis Club License**

To consider options to conclude the arrangements with Ferndown Tennis Club (Appendix 5).

## **9. Hire Form**

To review the content of the hire form (Appendix 6).

**10. Privacy Policy**

To adopt policies approved by Ferndown Town Council in accordance with the Charity's constitution, to consider adopting Ferndown Town Council's Privacy Policy (Appendix 7).

**11. Pavilion Fire Doors**

To approve the alterations to the internal fire doors to ensure compliance with fire regulations (Appendix 8).

**12. KGV Memorial Garden**

To consider setting up a working group to review and manage the Memorial Garden area.

**13. Future meetings**

To discuss and agree the start time for future meetings and to introduce a standing item for members of the public and users of the facilities to raise questions and concerns.

**14. Exempt Business**

**a) Dorset Council leases**

To discuss and agree a rent review in accordance with the terms of the lease agreements with Dorset Council (Appendix 9).

**b) Memorandum of understanding**

To discuss the memorandum of understanding between Ferndown Town Council and the Charity (Appendix 10).

**15. Close of meeting and date of next meeting (12 October 2021).**