

## FERNDOWN TOWN COUNCIL

**Minutes of the Services and Facilities Committee held on Monday 28 June 2021 at Barrington Centre, Pennys Walk Ferndown BH22 9<sup>TH</sup> at 7.00pm.**

Present: Councillors S Fleetham, P Hanson Graham, A Miller, M Parkes, G Parrott, K Stamp and L Wilson.

Ex-Officio Members: J Robinson (Mayor).

Officers: T Dudley (Committee Administrator). Aaron Fellows (Youth Worker in Charge)

<b>SFC/2021/001</b>	<b>Election of Chairman</b> Cllr Stamp proposed that Cllr Parkes be elected Chairman, seconded by Cllr Fleetham. Cllr Hanson Graham proposed that he be elected Chairman, seconded by Cllr Wilson. Voting 5 For Cllr Parkes, 3 Cllr Hanson Graham. <b>Resolved – Cllr Parkes be elected Chairman for the municipal year 2021/2022.</b>
<b>SFC/2021/002</b>	<b>Election of Vice Chairman</b> Cllr Parkes proposed that Cllr Stamp be elected Vice Chairman, seconded by Cllr Fleetham. Cllr Hanson Graham proposed that he be elected Vice Chairman, seconded by Cllr Wilson. Voting 5 For Cllr Stamp, 3 for Cllr Hanson Graham. <b>Resolved – Cllr Stamp be elected Vice Chairman for the municipal year 2021/2022.</b>
<b>SF/2021/003</b>	<b>Apologies</b> None
<b>SFC/2021/004</b>	<b>Declarations of interest and dispensations</b> None
<b>SFC/2021/005</b>	<b>Public Participation</b> None
<b>SFC/2021/006</b>	<b>Recreation, Leisure and Amenities Committee minutes 19 April 2021</b> Cllr Hanson Graham requested that members be provided with the information relating to minute 477 via email after the meeting.  Cllr Stamp proposed the minutes of the meeting held on 19 April 2021 be agreed as a true and accurate record of proceedings and duly signed

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..... Chairman, Ferndown Town Council on .....

	<p>by the Chairman when appropriate, seconded by Cllr Fleetham and agreed by all.</p> <p><b>Resolved – the minutes of the Recreation Leisure and Amenities Committee of 19 April 2021 were accepted and adopted.</b></p>
<b>SFC/2021/007</b>	<p><b>Matters to report from the Committee Clerk in relation to agenda item 4.</b></p> <p>Cllr Parkes and Fleetham provided an update of the funding being applied for from Dorset Council, if successful would support the activities provided by the youth service.</p> <p>It was noted that application for the funding would have to be received by the end of September and any grant obtained would be payable in October.</p>
<b>SFC/2021/008</b>	<p><b>Play Areas</b></p> <p>i) It was agreed that the Clerk would respond to the author of the plan for Ford Lane to inform her that the facility would be subject to a consultation process for the future development of the site for the community.</p> <p>ii) The purpose and authorisation for the requirement of the reinstatement cost assessment report at Ford Lane was queried by Cllr Hanson Graham.</p> <p>The administrator informed the meeting that the purpose was for insurance and asset purposes.</p> <p>It was requested that the Town Clerk be asked to inform Members and clarify the queries raised including costings.</p> <p>iii) Cllr Stamp proposed the replacement of the log traverse bottom rope including push in caps be approved, seconded by Cllr Wilson and agreed by all.</p> <p><b>Resolved – the damage rope and fixings on the log traverse play equipment at Dugdell play park be approved.</b></p>
<b>SFC/2021/009</b>	<p><b>Youth Centre</b></p> <p>The Youth Worker in Charge provided the Committee with an update of the service being provided and outstanding issues with regard to the invoicing of health and safety services provided.</p> <p>Cllr Stamp proposed the Committee support the decision by the Personnel Committee and to approve the appointment of two additional part time member of staff, seconded by Cllr Parrott and agreed by all.</p> <p><b>Resolved – the appointment of two additional members of staff for a 6-hour post be approved.</b></p> <p>The Chairman agreed to speak to the Dorset Council portfolio holder</p>

	<p>regarding outstanding invoice responsibilities.</p> <p>Members were informed that a sum of money outstanding from a grant from Dorset Council would enable the youth services team to provide summer activities for the youth of the Ferndown.</p> <p>The Clerk informed the Committee that this was not on the proposed expenditure was not on the agenda.</p> <p>The Chairman proposed that expenditure to the value of £1000.00 be authorised by delegated authority by the Chairman and Vice Chairman once the activities were known and that the Youth Worker in Charge would email the request to the Chairman and Vice Chairman.</p>
<b>SFC/2021/010</b>	<p><b>Services and Facilities</b></p> <p>Members considered that the request for seating at Apple Tree Grove had previously been declined by the RLA Committee.</p> <p>Cllr Parkes proposed that the seat at New Road be declined. The repair of the bus shelter at Carrol Avenue should be deferred until the Transforming Cities consultation and subsequent works had been determined, seconded by Cllr Stamp and agreed by all.</p> <p><b>Resolved that the request for seating be declined and the bus shelter at Carrol Avenue be deferred.</b></p>
<b>SFC/2021/011</b>	<p><b>Allotments</b></p> <p>Members agreed to defer the items/decision regarding the allotments to enable all members to undertake a site visit prior to the next meeting of the Committee.</p> <p>The Clerk was to email members with a suggested date and time.</p>
<b>SFC/2021/012</b>	<p><b>Traffic Advisory Committee</b></p> <p>It was agreed that the Traffic Advisory Committee would be renamed 'Traffic and Rights of Way Consultative Group' to enable consideration of highways, bridleways, and cycle paths.</p> <p>The Group would report back to the Committee and consist of 3-members of the Town Council, 1-member of Dorset Council, outside members would be invited to attend and contribute to meetings.</p> <p>The Terms of Reference for the Group would be considered at the next meeting of the Services and Facilities Committee and that the Group would make recommendations to the parent committee and have no decision-making powers.</p>
<b>SFC/2021/013</b>	<p><b>Correspondence</b></p> <p>Members agreed that correspondence received requesting a bin to be provided at Pinehurst Road bus stop West Moors was for consideration of the West Moors Town Council.</p>

<b>SFC/2021/014</b>	<b>Close of Meeting and date of next meeting.</b> The meeting closed at 8.05pm. The date of the next meeting was confirmed to be held on 2 August 2021.

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