



## FERNDOWN TOWN COUNCIL

The Barrington Centre, Penny's Walk, Ferndown, Dorset BH22 9TH  
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Councillors: S Fleetham, P Hanson Graham, A Miller, M Parkes, G Parrott, K Stamp and L Wilson.

Dear Councillor,

You are hereby summoned to attend **SERVICES & FACILITIES COMMITTEE MEETING** of **Ferndown Town Council** on **Monday 2 August 2021** at **7pm** at the Barrington Centre, Pennys Walk, Ferndown BH22 9TH.

Louise Harrison, Town Clerk to Ferndown Town Council, 27 July 2021.

Members of the public are encouraged to submit any questions or comments under 'Public Participation' (see item 3 below) in advance of the meeting to the Committee Clerk by email ([committeeadmin@ferndown.gov.uk](mailto:committeeadmin@ferndown.gov.uk)) or post (address as above)

This agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public (referred to as Exempt Business), as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

## Agenda

Opening address by the Chairman: "We are here to discuss and agree decisions in relation to the listed agenda items. Anyone that obstructs the transaction of business at this meeting or behaves in a way that is contrary will be told by the Chairman of this meeting that their behaviour is contrary to our Standing Orders and Code of Conduct. If that behaviour continues the Chairman will then make a resolution to remove that councillor from any further involvement in this meeting. This motion will require a seconder and a subsequent vote. If carried that councillor will then be removed from the meeting.

### 1. Apologies

To receive and consider for acceptance any Member apologies for absence and approve (or not) by resolution to accept and note the reason for absence.

Members are requested to send apologies to the Committee Clerk prior to the start of the meeting. If a Member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

## **2. Declarations of interest and dispensations**

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

## **3. Public Participation**

For the public or press to ask questions of the Council on matters relating to the agenda.

## **4. Recreation, Leisure and Amenities Committee Minutes 28 June 2021**

To verify the minutes of the previous Recreation, Leisure and Amenities Committee meeting on 28 June 2021 as a correct record and signed by the Chairman (Appendix 1).

## **5. Matters to report from the Committee Clerk in relation to agenda item 4.**

- I. Dugdell play park consultation update (Appendix 2).
- II. Chairman update minute SFC/2021/009

## **6. Traffic, Right of Way Consultative Group**

- I. To agree to support a request for a Traffic Road Order at Whittle Road, Ferndown on Saturday's for 4-hour parking restriction (Appendix 3)
- II. Traffic, Rights of Way Consultative Group report, draft Terms of Reference and issue log (Appendix 4 and 5).

## **7. Allotments**

Deferred items 28 June 2021:

- I. To consider a request from an allotment tenant for the purchase of soil due to the ground sinking. Update to be provided by the Clerk.
- II. To be notified of allotment plans that were under consideration from the former Allotment Working Party and consider the way forward for the Committee and to note and consider the previous five year plan.(appendix 6).
- III. To review and consider any proposals for the Allotment Gardens following Members site visit.
- IV. To consider an annual rental increase for the Allotment Gardens tenants 2022/2023.(recommendation to F&GP Comm).

## **8. Services and Facilities**

- I. To consider and approve a Snow Clearance policy (Appendix 7).
- II. To consider and approve a request for a dog waste bin at Coppins Ferndown.
- III. Barnes Road request for a bus shelter or seat.
- IV. To consider and approve a request from the BID to work in partnership with regard to the Christmas lights.

## **9. Youth Services**

- i. To note the summer activities (Appendix 8).
- ii. Youth Worker in Charge verbal update

**10. Town Centre Regeneration**

To agree the Committees strategy going forward.

**11. Play Areas**

Ford Lane and Dugdell play park to agree a date and time for a site visit to aid Members when considering future proposals for the site.

**12. Budget Comparison Report 1 April 2021 – 13 July 2021**

To note the budget comparison report 1 April 2021 – 13 July 2021 (Appendix 9).

**13. Correspondence**

To note any correspondence received.

**14. Close of meeting and date of next meeting**

Close of meeting and to note the date of the next meeting of the Assets and Services Committee 4 October 2021.