



FERNDOWN TOWN COUNCIL ALLOTMENT WORKING PARTY

Action Notes of the Meeting held on
Thursday 19 November 2020 at 2.00pm
VIA Microsoft Teams

ATTENDANCE LIST

Councillors: J Baxter, T Cordery and M Willis (Chairman)

Richard Huskinson FAA Chairman, Richard Dean Allotment Association

Tina Dudley, Committee Administrator

1 Apologies

There were no apologies for absence were received for this meeting.

2 Approve the Action notes of meeting on 23 September 2020

The action notes of the meeting were approved as a correct record.

3 Budget Comparison Report 1 Apr 2020 – 31 October 2020

The Clerk informed the meeting that there were outstanding invoices to report. The works to complete the two additional troughs had been received. Clarification was to be sought that the work undertaken to install the water pipe was to be taken from the Capital item budget and not the maintenance budget.

It was agreed that the Clerk would ask the Town Clerk for confirmation and email members of the Working Party with the decision.

The action notes of the meeting were approved.

4 Budget Consideration 2021/2022

It was agreed that works to be completed in the next financial year would include improvements for the entrance including fencing and a new gate, a new exit on to Christchurch Road would also be explored subject to the Highways Authorities approval.

It was further noted that during the COVID19 pandemic lock down the allotments had proved to be of great benefit to allotment tenants mental health and wellbeing. With the creation of a number of smaller plots income was expected to be increased in 2021/22.

The Chairman reported on the expenditure figures over the previous 5 years and noted that had been an underspend on the budget year on year.

Resolved that the F&GP committee would be asked to approve a budget of £5,000 for the financial year 2021/22.

5 Site and Tenant Matters

The Clerk reported that the tenant of plot 19A had been given notice of his eviction due to the plot being uncultivated, he would be offered one of the smaller plots when they became available.

It was confirmed that the actions following the September inspection had been followed up.

Plot 29, the tenant resided in Spain during the autumn and winter months.

Plot 131 was not suitable to be let due to a large area of the area being covered in concrete. A site visit would be undertaken to decide the most suitable way forward for this plot.

6 Driveway and Repairs

The Chairman reported that the Highways Authority had been approached to consider the possibility of the creation of a new exit point on to Christchurch Road, a response was still to be received. This would allow for a safer exit for tenants as the existing entrance/exit was considered to be dangerous.

The owner of the private plot next to the entrance was to be approached so that he would be happy for the proposed new fencing to be installed up to the gate as this would allow for improved security on to the allotments.

7 Dividing Allotment Plots and Creation of Accessible Garden Plots

It was agreed that Councillor Cordery would meet with the Lengthsman to determine the exact sizing and material required for the new plots to be created and that a detailed plan would be considered by the group at the next meeting.

8 Site Security

Following consideration of the quote received the group asked that a further quote be obtained to include a detailed scaled plan. The owner of the private plot was also to be contacted so that his consideration of the plans could be obtained.

9 Next Meeting

It was agreed that the next meeting would on 14 January 2021.