

FERNDOWN TOWN COUNCIL

Minutes of the **Extra Ordinary Meeting of Full Council** of Ferndown Town Council held on Wednesday 26 August 2020 at 7.30pm via Microsoft TEAMS.

ATTENDANCE LIST

Mayor: Cllr Mrs J Robinson

Cllr J L Baxter	Cllr T J Cordery	Cllr I Flay
Cllr S Fleetham	Cllr P Hanson Graham	Cllr Mrs C A Lugg
Cllr A J Miller	Cllr Ms K Stamp	Cllr M Stickley
Cllr N J Wellstead	Cllr A Willis	Cllr L R Wilson

Officers: Mrs Tina Dudley – Acting Town Clerk. Miss Susan Denton – Notetaker

083 Apologies for absence

Apologies for absence were received from Cllrs Adkins and Parkes due to work commitments.

It was PROPOSED by Cllr Lugg, SECONDED by Cllr Cordery and -

Resolved that the apologies for absence be accepted.

084 Declarations of interest

There were no declarations of interest for this meeting.

085 Public Participation

No members of the public attended this meeting or submitted written representation.

086 Motions to Council

The Mayor requested a recorded vote for both motions.

1. Motion: To appoint a Deputy Mayor

Cllr Mrs Lugg advised that her circumstances had changed since declaring her interest in standing for Deputy Mayor and that she no longer wished to be considered.

With the exception of Cllr Lawrence Wilson, no other Member had expressed an interest and therefore it was Proposed by Cllr Hanson Graham, Seconded by Cllr Mrs Lugg and unanimously-

Resolved that Cllr Lawrence Wilson be appointed to the office of Deputy Mayor.

It was not necessary to record the vote on this occasion as Cllr Wilson was unopposed.

2. Motion :To appoint the Acting Town Clerk, Tina Dudley, to the position of Deputy Town Clerk

Mrs Tina Dudley, Acting Town Clerk, left the meeting temporarily at this point.

Prior to the meeting the Mayor had advised the two Members who had brought this motion to Council that the motion is invalid because there is no current vacancy for a Deputy Town Clerk. Any vacancy would have to be advertised at least internally, giving any other interested parties the opportunity to apply.

In the light of the above information Cllr Hanson Graham proposed that the motion be amended to read:

Mrs Tina Dudley be appointed to the position of Acting Deputy Town Clerk, to work with and cover in the absence of the Town Clerk, until a proper review of staff roles is carried out. Also that Mrs Dudley remains as the officer-in-charge of the Barrington Centre Management Committee.

Members discussed the amended motion and concluded that it would be beneficial for the new Town Clerk to have a Deputy, providing for a thorough hand-over and assimilation to the many roles she will have to undertake, including Responsible Finance Officer, KGV Charity Administrator and the Barrington Centre. The role should be an interim measure, whilst the post is being created and advertised, going through all the proper channels, including Peninsula, Finance and General Purposes Committee and Personnel Committees.

Cllr Lugg raised concerns that the Deputy Clerk's role was in conflict with an existing employees contract of employment she therefore, requested that the Council's human resources advisors were asked to confirm that the role of Deputy Clerk was not in breach of the existing employees contract and that the creation of the role was not in breach of employment law.

Members agreed that there should be a thorough review of all job roles.

It was PROPOSED by Cllr Miss Stamp, SECONDED by Cllr Mrs Miller and-

Resolved to create an Interim position of Deputy Town Clerk.

Recorded vote:

For	Against	Abstentions
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Cllr Baxter Cllr Cordery Cllr Flay Cllr Fleetham Cllr Hanson Graham Cllr Mrs Miller Cllr Mrs Robinson Cllr Ms Stamp Cllr Stickley Cllr Mrs Willis Cllr Wilson	Cllr Mrs Lugg	
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Voting: 11 for, 1 against – carried

It was further PROPOSED by Cllr Ms Stamp, SECONDED by Cllr Wilson and-

Resolved that Mrs Dudley retains her current role as Acting Town Clerk until 7 September 2020. From 7 September 2020, as an interim measure, Mrs Dudley would become Interim Deputy Town Clerk to provide support to the new Town Clerk until the position, including salary and job description etc has been discussed and decided at the next meetings of Finance and General Purposes Committee and Personnel Committee.

Cllr Lugg asked that Peninsula be asked to clarify that the interim appointment of Deputy Town Clerk to protect the Council from a breach of employment law.

Voting: 12 for, 1 abstention (one additional Member, Cllr Wellstead, was present but had been unable to vote in the earlier motion due to technical difficulties).

For	Against	Abstention
Cllr Baxter Cllr Cordery Cllr Flay Cllr Fleetham Cllr Hanson Graham Cllr Mrs Miller Cllr Mrs Robinson Cllr Miss Stamp Cllr Stickley Cllr Wellstead Cllr Mrs Willis Cllr Wilson		Cllr Mrs Lugg

Mrs Dudley re-joined the meeting and was advised of the above resolution. Mrs Dudley stated that she was happy with this arrangement and would like the details formally in writing.

The Mayor undertook to contact Peninsula as a matter of urgency. Subject to a successful outcome of that consultation, the matter would then be discussed at Finance and General Purposes Committee and the Personnel Committee.

087 Date of Next Meeting

Members agreed that the next meeting of the Full Council would be on 21 September 2020.

The meeting closed at 8.35pm.

Chairman