



FERNDOWN TOWN COUNCIL

The Barrington Centre, Pennys Walk, Ferndown, Dorset, BH22 9TH
TEL: (01202) 892249, email: enquiries@ferndown.gov.uk

PUBLIC NOTICE

There will be a meeting of the **Recreation, Leisure and Amenities Committee** which will be held on **Monday 3 February 2020 at 7.00pm** in the **CONFERENCE ROOM, BARRINGTON CENTRE, PENNYS WALK, FERNDOWN.**

Tina Dudley

Tina Dudley
Acting Town Clerk

28 January 2020

Members

Cllr Terry Cordery
Cllr Mike Parkes
Cllr Nick Wellstead

Cllr Ian Flay
Cllr Krissy Stamp

Cllr Stuart Fleetham
Cllr Matthew Stickley

Ex officio members: Mayor and Deputy Mayor

AGENDA

1 Apologies for Absence

To approve by resolution any apologies received from Members and to note the reasons given.

2 Declarations of Interest

To note any declarations of interest made by Members in respect of items on this agenda.

3 Public participation

Members of the public may speak at this time for up to 3 minutes on any item(s) appearing on the public agenda (not pertaining to applications) to a total public participation time not exceeding 10 minutes. (In accordance with the adopted Standing Orders of Ferndown Town Council).

4 Minutes

To approve by resolution the minutes of the Recreation, Leisure and Amenities Committee meeting held on 18 November 2019.

5 Minutes of Recreation, Leisure and Amenities Committee Working Parties Traffic Working Party

To receive the minutes of the Traffic Working Party meeting held on:

- a) 21 October 2019.
- b) 9 December 2019

6 Ferndown Youth Centre

To receive a report from the Youth Worker in charge of the Ferndown Youth Centre.

7 Financial Budget Comparison Report 01 Apr 2019 – 22 Jan 2020

To note the Financial Budget Comparison report for the Recreation Leisure and Amenities Committee.

8 Dog Waste – Bins

To consider a request from Cllr Stickley and residents at Coppins Close for a dog waste bin and the Management Committee Beaufoys Court for a dog waste bin Beaufoys Avenue.

9 Use of Delegated Authority

To note the use of delegated authority by the Chairman, Vice Chairman and the Mayor regarding the Christmas Lights in Victoria Road.

8 Dugdell Play Park

To receive an update from the Committee Clerk.

9 Task and Finish Group - Christmas Lights

To consider forming a Task and Finish Group to review the Christmas Lights in the Town Centre.

10 Action Plan

To note the Recreation, Leisure and Amenities Committee Action Plan.

11 Correspondence

To be advised of any correspondence received by the Clerk to the Committee.

12 Date of the Next meeting

To note that the next meeting of the Recreation, Leisure and Amenities will be held at 7.00pm on 6 April 2020 at the Barrington Centre, Pennys Walk, Ferndown BH22 9TH.

Distribution list

All Town Councillors
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FOR A LARGE PRINT VERSION

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FERNDOWN TOWN COUNCIL

Minutes of the **Recreation, Leisure and Amenities Committee** held on Monday 18 November 2019 at 7.00pm at the Barrington Centre, Pennys Walk, Ferndown.

ATTENDANCE LIST

Councillors: T Cordery, I Flay, S Fleetham, Miss K Stamp, N Wellstead.

Officers: Mrs Tina Dudley (Acting Town Clerk), Miss Susan Denton (Notetaker)

The Chairman informed the meeting that there would be an urgent report considered at the end of the meeting.

260 Apologies for absence

Apologies for absence were received from Councillor M Parkes who was away on holiday and Councillor M Stickley due to work commitments.

261 Declarations of interest

There were no declarations of interest.

262 Public Participation

There were no members of the public present.

263 Minutes

Following consideration of the minutes of the meeting held on 7 October 2019 it was PROPOSED by Cllr I Flay, SECONDED by Cllr N Wellstead and unanimously –

Resolved to approve the minutes of the meeting of the Recreation, Leisure and Amenities Committee held on 7 October 2019.

264 Minutes of Traffic Working Parties

Members noted the notes of the Traffic Working Party held on 21 October 2019.

265 Forward Plan

Members considered the Draft Forward Plan 2019/2020

Ford Lane

Cllrs Cordery and Fleetham had visited the site and noted that the changing rooms were in a very bad state of repair and unsuitable for use. Members noted some

income had been received for using the football pitch. Cllr Cordery will speak with Keith Wilcox, Head Groundsman, regarding the future of the facilities.

Dugdell Play Area

The Clerk advised that an insurance claim had been submitted in respect of the broken play equipment. A quote for repair was sent and some months later the insurers requested an additional quote which has now been provided. Members have visited the site and advised that the green areas of the play area require some maintenance by the Lengthsman as well as some new bark chippings. It was clarified that nothing could be relocated from the KGV playpark as it would not meet current regulations. The Clerk will push for a final decision from the insurers and keep Members informed of progress.

Youth Centre

It was agreed not to set up a Task and Finish Group for the Youth Centre, but to invite the Youth Worker in Charge to the next meeting of this Committee.

Town Centre Regeneration

Members agreed that Cllr Parkes should be asked to approach Dorset Council on this issue in his role as Dorset Councillor.

Amenities

The Town Clerk advised there are no bus shelters in the town that need replacing.

Lengthsman

Discussions are taking place with Dorset Council about joint workings for clearing main and side paths in the town. Members agreed that overgrown hedges require attention.

In respect of the Service Level Agreement (SLA) in place with the BID (Business Improvement District) for £5200 per annum for work carried out by the Lengthsman, Members agreed that the BID be approached with a view to increasing this to £6200.

Footways/Cycleways

Cllr Cordery suggested allocating three footways (within their own wards if possible) for each Councillor to check. Cllr Cordery advised that he has spent three years working on the Ferndown Stour and Forest Trail where all routes are now passable but where help is now needed to install signposts.

266 Street Furniture

Members noted the street furniture that is currently within the remit of the Committee.

It was considered that a new map is needed for the Millennium notice board and the Clerk will obtain a cost for this.

The Clerk will clarify with the Lengthsman as to whether the bin at Dugdell is a dog or general waste bin.

Members agreed that the damaged planter situated in the lay-bye past The Angel PH towards Longham should be removed and destroyed.

The Clerk will clarify with the Lengthsman whether he is responsible for the flower displays on the Sainsbury's roundabout.

267 Bus Stop Wimborne Road East (Ameysford Road)

Members unanimously agreed a quote obtained by the Clerk from Shelter Solutions for the supply and installation of a replacement polycarbonate panel to the bus shelter at a cost of £284.48.

Cllr Miss Stamp advised that two bus stops; one outside The Centre on Heatherlands, and the other on Lockyers Drive, require improvement by way of seats and potential cover. The Clerk will investigate options and present these at the next meeting.

268 Victoria Road Tree Light Survey

Members noted a decision made under delegated powers and agreed a virement of £2000 from 'Contingency' and the balance from the 'Noticeboards' budget. The Clerk advised that these lights are not covered under the current lighting contract.

269 Youth Services Report

Members considered a report provided by the Youth Worker in Charge and asked that he be invited to attend the next meeting of this Committee to update them in person on issues, including staffing of the Youth Centre.

270 Recreation, Leisure and Amenities Budget 2020/2021

INCOME

105/1 Allotment rental

The Clerk advised that allotments were available and it was hoped that take-up would increase in the Spring.

110/3 DCC Youth Provision Fund

Members requested that this item be removed.

EXPENDITURE

201/8 Lengthsman's Scheme Fuel

Members requested that this be increased to £1750.

202 Ford Lane

Cllr Miss Stamp will clarify potential ringfencing of monies for the Ford Lane changing rooms with Cllr Mrs Robinson.

202/11 BMX Track

Members requested that a budget of £750 be set.

202/12 Tree Inspection

Members requested that this be reduced to £500.00.

203/1 Dugdell Grounds Maintenance

Members noted this should read £2000.

203/2 Equipment Replacement

It was noted that this is dependent on the result of the insurance claim.

204/12 World War 1 commemorations

Members agreed this budget heading could now be removed.

205/1 Christmas Decorations Installation

Members agreed to increase this from £11,300 to £12,300

206/6 Bollards

Members agreed a budget of £250.

207 Floral Displays

Members agreed one total budget of £5000 for floral displays throughout the town.

215/7 Youth Centre Cleaning Products

Members requested that this be reduced from £700 to £350.

271 Correspondence

The Clerk advised that no correspondence had been received.

272 Lengthsman Report

ITEM 4

After considering a report presented by the Clerk, Members unanimously agreed that a recommendation be put before Personnel Committee to employ an additional permanent Lengthsman for a period of 37 hours per week.

273 Date of the next meeting

It was noted that the next meeting of the Recreation, Leisure and Amenities Committee was scheduled to be held on 3 February 2020 in The Barrington Centre, Pennys Walk, Ferndown.

The meeting closed at 8.49pm.

Chairman



FERNDOWN TOWN COUNCIL
TRAFFIC MANAGEMENT
AND ROAD USERS WORKING PARTY
Action notes of the Meeting held on
Monday 21 October 2019 at 1.30pm
at Ferndown Youth Centre

ATTENDANCE LIST

Cllr Mandy Willis (Chairman), Cllr Cordery.

In attendance: Cllr Mrs Cathy Lugg, Dorset Council
Mr Ron Cross, Ferndown Community Speedwatch
Mr Mark Adams, Community Highways Team Leader, Dorset Council
Mr Danny Cox, Community Highways Officer, Dorset Council
Mr Tim Rumble, South Ferndown Residents Association
Mr Gary Troman, South Ferndown Residents Association
James Knight, Dorset Police.

Miss Susan Denton - Notetaker

1. Apologies for absence

Apologies for absence were received from Cllr Worth, Cllr Baxter, Mr Keith Heron (South Ferndown Residents Association), Steve Knight (Dorset Police) and Mrs Maria Follan (Ferndown Town Council).

2. Steve Savage, Transport Development Manager at Dorset Council spoke about the role of highways in the planning system.

3. Chris Peck, Cycling and Walking Officer at Dorset Council gave a presentation on the Local Cycling and Walking Plan. A workshop for interested stakeholders is taking place at Ferndown Upper School on 24 October 2019.

4. Action from the last meeting 9 September 2019 – deferred to next meeting.

5. Residents' Concerns – to be addressed by Officers and report back to next meeting.

6. Community Speedwatch – a comprehensive update was circulated to members but was not discussed due to insufficient time.

7. Date of next meeting – to be advised.



FERNDOWN TOWN COUNCIL
TRAFFIC MANAGEMENT
AND ROAD USERS WORKING PARTY
Action notes of the Meeting held on
Monday 9 December 2019 at 2pm
Barrington Centre, Ferndown

ATTENDANCE LIST

Cllr Mandy Willis (Chairman), Cllr Baxter, Cllr Cordery, Cllr Worth
 Mr Mike Potter, Road Safety Team Leader, Dorset Council
 Mr Tim Rumble, South Ferndown Residents Association
 Mr Gary Troman, South Ferndown Residents Association
 Mrs Maria Follan, Administration Manager, Ferndown Town Council
 Miss Susan Denton, Notetaker

1. Apologies for absence

Apologies were received from Cllr Mrs Lugg, Ron Cross, Mark Adams and Danny Cox.

2. Speedwatch Update – Members had been provided with a copy of the Speedwatch Update but unfortunately, due to illness, Ron Cross was not present at the meeting.

3. Review Department of Transport Guidelines on setting local speed limits

Mike Potter advised that the guidelines can sometimes be contradictory and there must be a balance when considering appropriate speed limits.

A member of the Working Party commented that the flow of traffic seems to be better since the 30mph limit was introduced from The Angel to the Church Road/Dudsbury Avenue crossroads on Ringwood Road.

4. Action Log items

TWP 001 Trent Way and Thames Close Parking

It was agreed that this should be removed from the log.

TWP 002 Car Parking rear of Wilkinsons/Parking Review of Ferndown

It was agreed that this item be deferred to the June/July 2020 meeting.

TWP 003 Illegal Parking Victoria Road

An article would be written for Ferndown Matters. Paul Hutton, Parking Services Manager, to be invited to the next meeting to discuss parking enforcement

5. Residents' Concerns

Dudsbury Road/Christchurch Road – This is in the West Parley area. Mark Adams and Linda Leeding (Clerk at West Parley) to be advised.

6. Date of next meeting – to be advised.

Youth Workers Report

Recreation Leisure and Amenities - 3 February 2020

Total session – 479

Total number of young people attended – 689

Total attendances – 13,360

Thursday afternoon drop in

This session is the quietest, however, at present this is useful in terms of settling new staff members into the role. This also allows youth workers to focus on year 7's behaviour and explain to them why they can't act in certain ways. Perhaps most importantly it allows time for youth workers to speak to the young people around the issues that they present with, as youth workers often find it too busy during the evening session.

Friday afternoon drop in

Friday sessions are well attended by year 7 and 8, occasionally year 9 attend. Generally, the young people like to hang out with each other, normally by just sitting down in the warm and eating. Others, specifically year 7 boys will play football for the whole session. This session had been causing issues, whereby year 7 had been going into the first school car park despite warnings they continued to do so and have now been banned from leaving the youth club altogether.

Year 7 and 8 youth club

This session is the busiest with equal amounts of year 7 and 8 attending. Young People in this session do enjoy taking part in activities or they may just chill out in equal measure. There have been some issues with behaviour, however, the parents have been informed and this has improved slightly. Recently, a Chinese New Year themed evening was held, the young people enjoyed trying new food which was purchased from a Chinese supermarket. A music taster session was held which was enjoyed by all. The sound recordings have just been received and these will be shared with the young people. Upcoming activities include a sports taster evening with Active Dorset and Human Hungry Hippos.

Year 9 and above youth club

The session is the most relaxed of the week with the core group of year 11s coming attending each week. The numbers are low, however, this allows time with the young people to help with their issues, such as school life, and to challenge views they may have. Recently the Youth Worker in Charge advertised this session on Facebook. Discussions will be held with the upper school to ascertain what more could be done to attract more young people to attend.

Year 6 youth club

This is a good session with the new year 6 settling well. Unlike past years it started with a good number of young people attending, however, this has settled around 30 young people, due to a week's closure. The numbers have since been steadily growing each week. The young people are enthusiastic about joining in with any activities on offer and often want a sports tournament to be organised. They also enjoyed the sumo suits and have asked for future inflatables for their sessions. We have three senior helpers, one in

year 12 and two in year 9, who have been a great help and are like an extra member of staff within the session.

Staffing

Currently, the 16 and 6 hour post have been filled, a 3 hour post is currently vacant. The new 16-hour youth worker, Jo, has started recently and has settled in well, she has started integrating with the young people. As she is new to youth work training will be required. Angela, the 6-hour youth worker has been with us for roughly two months and has settled well and continues to show enthusiasm for the role. The young people also like both members of staff.

Aaron Fellows
Youth Worker in Charge

Financial Budget Comparison

Comparison between 01/04/19 and 23/01/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		19/20	Actual Net	Balance
RECREATION, LEISURE & AMENITIES				
Income				
101	LENGTHMANS SCHEME			
101/2	General Income - Lengthman	£5,200.00	£5,200.00	£0.00
101	Total	£5,200.00	£5,200.00	£0.00
102	FORD LANE			
102/1	Football Pitch Hire	£500.00	£666.66	£166.66
102/2	Field Hire	£50.00	£0.00	£-50.00
102	Total	£550.00	£666.66	£116.66
105	ALLOTMENTS			
105/1	Rental Received	£3,600.00	£3,937.75	£337.75
105	Total	£3,600.00	£3,937.75	£337.75
106	skatepark	£0.00	£84.00	£84.00
110	YOUTH SERVICES			
110/1	Room rental	£6,000.00	£6,062.50	£62.50
110/2	Subscriptions	£2,400.00	£3,120.24	£720.24
110/3	DCC Youth Provision Fund	£0.00	£0.00	£0.00
110/4	Tuck shop	£4,000.00	£4,971.24	£971.24
110/5	Events	£0.00	£1,148.00	£1,148.00
110/6	Donations for Youth Centre Summer Activities	£0.00	£0.00	£0.00
110/7	Donations for Christmas Lights	£0.00	£16.69	£16.69
110	Total	£12,400.00	£15,318.67	£2,918.67
Total RECREATION, LEISURE & AMENITIES		£21,750.00	£25,207.08	£3,457.08
EXPENDITURE				
RECREATION, LEISURE & AMENITIES				
106	skatepark	£0.00	£87.18	£-87.18
200	WORK CARRIED OUT BY KGV FOR FTC	£21,500.00	£1.99	£21,498.01
201	LENGTHMAN SCHEME			
201/1	Tools & Equipment	£1,500.00	£440.59	£1,059.41
201/2	Machinery	£3,000.00	£0.00	£3,000.00
201/3	Machinery Repairs	£750.00	£0.00	£750.00
201/4	Waste Disposal	£3,500.00	£3,971.13	£-471.13
201/5	Contractor Fees	£500.00	£10,977.10	£-10,477.10

Ferndown Town Council

Financial Budget Comparison

Comparison between 01/04/19 and 24/01/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		19/20	Actual Net	Balance
201/6	Hire Charges	£600.00	£110.10	£489.90
201/7	Lengthsman vehicle Maintenance	£500.00	£602.11	-£102.11
201/8	Fuel	£1,500.00	£672.00	£828.00
201/9	Vehicle Insurance	£1,100.00	£812.02	£287.98
201	Total	£34,450.00	£17,585.05	£16,864.95
202	FORD LANE RECREATION GROUND			
202/1	Grounds Maintenance	£1,000.00	£82.33	£917.67
202/2	Football Pitch	£1,200.00	£1,295.58	-£95.58
202/3	Maintenance of changing room	£500.00	£0.00	£500.00
202/4	Playground	£0.00	£0.00	£0.00
202/5	Electricity	£210.00	£66.58	£143.42
202/6	Water	£50.00	£13.19	£36.81
202/10	Seats and Bins	£200.00	£0.00	£200.00
202/11	BMX Track	£0.00	£129.90	-£129.90
202/12	Tree Inspection/Maintenance	£1,500.00	£0.00	£1,500.00
202	Total	£4,660.00	£1,587.58	£3,072.42
203	DUGDELL CLOSE PLAYGROUND			
203/1	Grounds Maintenance	£200.00	£1,842.87	-£1,642.87
203/2	Equipment Replacement	£1,000.00	£0.00	£1,000.00
203	Total	£1,200.00	£1,842.87	-£642.87
204	OTHER AREAS			
204/2	Street Lighting	£1,200.00	£1,445.15	-£245.15
204/3	Noticeboards	£800.00	£0.00	£800.00
204/4	Signs	£400.00	£0.00	£400.00
204/5	Bins	£400.00	£0.00	£400.00
204/6	Benches and Seats	£500.00	£0.00	£500.00
204/11	Adverse Winter Weather Policy	£250.00	£0.00	£250.00
204/12	World War 1 commemorations	£0.00	£0.00	£0.00
204/13	KGV Playground	£0.00	£0.00	£0.00
204	Total	£3,550.00	£1,445.15	£2,104.85
205	CHRISTMAS DECORATIONS			
205/1	Installation	£11,300.00	£650.00	£10,650.00
205	Total	£11,300.00	£650.00	£10,650.00
206	CAPITAL PROJECTS			
206/2	New Flower Beds	£0.00	£0.00	£0.00
206/3	Bus Shelters	£6,000.00	£4,010.96	£1,989.04
206/5	Skatepark development	£0.00	£258.00	-£258.00
206/6	Highway Bollards	£0.00	£0.00	£0.00
206	Total	£6,000.00	£4,268.96	£1,731.04
207	FLORAL DISPLAYS			
207/1	Roundabouts	£0.00	£0.00	£0.00
207/2	Victoria Rd/Ringwood Rd	£0.00	£591.30	-£591.30

ITEM 7

Ferndown Town Council

207/3	Other areas	£5,000.00	£1,896.80	£3,103.20
207	Total	£5,000.00	£2,488.10	£2,511.90
208	CONTINGENCY	£2,000.00	£0.00	£2,000.00
209	ALLOTMENTS - Longham			
209/2	Grounds maintenance	£3,000.00	£192.99	£2,807.01
209/3	Capital Items	£3,000.00	£0.00	£3,000.00
209	Total	£6,000.00	£192.99	£5,807.01
215	YOUTH SERVICES			
215/1	Heat/Light/Services	£10,000.00	£5,817.23	£4,182.77
215/2	Salaries inc on costs	£0.00	£0.00	£0.00
215/3	Consumables	£2,500.00	£1,492.72	£1,007.28
215/4	Reserve	£4,000.00	£0.00	£4,000.00
215/5	Programmes	£1,500.00	£2,435.23	-£935.23
215/6	Tuck shop	£3,000.00	£3,022.08	-£22.08
215/7	Cleaning	£0.00	£0.00	£0.00
215/8	DBS checks	£300.00	£153.07	£146.93
215/9	Replacement equipment	£1,000.00	£681.47	£318.53
215	Total	£22,300.00	£13,601.80	£8,698.20
216	Riffs			
216/1	Summer activities (grant received from DCC)	£0.00	£428.92	-£428.92
216	Total	£0.00	£428.92	-£428.92
Total RECREATION, LEISURE & AMENITIES		£117,960.00	£44,180.59	£73,779.41

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Ferndown Town Council
The Barrington Centre
Pennys Walk
Ferndown
Dorset
BH22 9TH

Dear Sir/Madam

Request for a Dog Fouling Bin

After a Management Committee meeting last November, it was agreed that I would contact the local council with a view to asking if the council would consider placing a dog fouling bin in Beaufoys Avenue, Ferndown.

The location in mind is at the end of Beaufoys Avenue, the 'no through' section outside the flats at Beaufoys Court. There is an area which is wasteland very close to Ameysford Road, Church Road and Ringwood Road crossroads. This area is often used as a dog walking area, and residents often find discarded bags mostly in the hedges. The end section of this road is a private road also used as a short cut by school children and is not used by traffic other than residents to access their properties.

When I approached the Town Council early November, I was requested to enclose some photographic evidence to help support our application for a dog fouling bin to be placed on the wasteland area.

Whilst I acknowledge that most dog walkers appear to have good intentions when disposing of dog fouling waste, I have taken it upon myself to ask dog walkers if they would use a bin if one was to be provided by the council. In every case the answer has been positive. I enclose recent photographs taken by myself.

Although this end section of road is an "unadopted road" when I checked with our Solicitors when purchasing my flat in 2015, it appears that nobody actually owns or disowns this part of the road. May I respectfully point out that we are tax payers and would ask you, please, to give this matter your consideration and get back to me with your response in due course. I would be happy to receive an email. Thank you.

Yours faithfully

[REDACTED]
[REDACTED]
[REDACTED]

Beaufoys Court Management Committee

RECREATION LEISURE AND AMENITIES COMMITTEE

FORD LANE	Football Pitch Play Area Changing Rooms Dirt Track	Consider forming a Task and Finish Group to make recommendations to the Committee. Arrange site visit to Ford Lane/Dugdell Play area, to consider and propose the future of area. Report back to the Committee meeting on 18 Nov 2019.
DUGDELL PLAY AREA	Play Park development and refurbishment	Review play equipment. Consider play equipment currently at KGV being transferred to Dugdell play area.
YOUTH CENTRE	Sustainability Utilisation Usage Increase of revenue	Consider forming a Task and Finish Group to make recommendations to the Committee. Task and Finish Group to consider the usage and potential to increase revenue.
TOWN CENTRE REGENERATION	Partnership Working with Dorset Council and local businesses	Approach Dorset Council Portfolio Holder to review the Town Centre Regeneration. Improvements: Victoria Road including on-street parking. Promotion of evening culture
AMENITIES	Review of Bus Shelter Notice Boards Bins/Street furniture	Undertake an annual review of all street furniture, bus shelters and litter bins. Work with Dorset Council to promote recycling Review and provide recycling bins at key points within the town

RECREATION LEISURE AND AMENITIES COMMITTEE

<p>LENGTHSMAN</p>	<p>Review work schedule</p>	<p>Undertake a review of the Lengthman's work schedule. Set priorities Consider the cost effectiveness of the SLA with the BID.</p>
<p>FOOTPATHS, CYCLEWAYS</p>	<p>Ringwood Road Wimborne Road Longham – Parley down to the airport Trickets Cross – Palmerston Road</p>	<p>Ascertain what areas are the responsibility of the Town Council.</p>