

FERNDOWN TOWN COUNCIL

Minutes of the **Finance and General Purposes Committee** held on Tuesday 20 August 2019 at 7.00pm at the Barrington Centre, Pennys Walk, Ferndown.

ATTENDANCE LIST

Councillors: Cllr P Hanson Graham, Cllr Mrs C A Lugg, Cllr Mrs J Robinson and Cllr H Worth

Officers: Mrs M Follan – Administration Manager, Mrs T Sollazzo – Finance Officer

Councillor T Cordery

122 Election of Chairman

Cllr Mrs C A Lugg was PROPOSED by Cllr Mrs J Robinson; SECONDED by Cllr H Worth.

Resolved that Councillor Mrs C A Lugg be elected Chairman for this meeting of the Finance and General Purposes Committee.

123 Apologies

No apologies were required.

124 Declarations of interest

Cllr H Worth declared interests in The Recycling Store and Ferndown Rotary Club who have submitted grants.

125 Public Participation

No members of the public were present.

126 Terms of Reference

A member commented that they thought there was less in the grants budget this year compared to last year. The Finance Officer said that she would look into and advise members after the meeting.

A Member asked who would be preparing the Corporate Plan and it was confirmed that the Finance & General Purposes Committee will be preparing the Corporate Plan.

It was commented that the Council hasn't necessarily worked well with local businesses in the past and this was something that needed to be improved.

It was PROPOSED by Cllr Mrs J Robinson; SECONDED by Cllr H Worth and unanimously –

Resolved that the Terms of Reference for the Finance and General Purposes Committee be recommended to Full Council without amendments.

127 2019/20 Accounts/Internal Audit Report - Year End

It was agreed that members of the Finance & General Purposes Committee will be asked in rotation by the Finance Officer to come into the office to review and authorise the bank reconciliations.

It was suggested that a full review of the Council's assets be carried when the new Town Clerk is in post.

The Administration Manager said that she would check if Dorset Authority has updated its map so the link can be provided on our website.

It was PROPOSED by Cllr P H Graham; SECONDED by Cllr Mrs J Robinson and unanimously –

Resolved that the internal audit report dated 30 April 2019 be approved and a full asset register review take place when a new Town Clerk has been appointed.

128 2019/20 Accounts – Schedule of payments

A Member raised a question regarding Members Allowances.

It was PROPOSED by Cllr H Worth; SECONDED by Cllr Mrs J Robinson and –

Resolved that the schedule of payment between 1 Apr 19 and 30 Jun 19 be approved.

129 2019/20 Accounts – Bank Reconciliation

The bank reconciliations were noted.

130 2019/20 Accounts – Budget Comparison

A member asked actually where the TV was situated at KGV (page 7 T4265 £154.50). The Administration Manager said that she would find out and advise members after the meeting.

A member asked whether the Youth Centre was making a profit on the tuck shop items that were purchased from Booker Ltd. The Finance Officer advised members that there was a profit made on the tuck shop and agreed to send members a breakdown after the meeting.

T4357 page 9 – Hire of fence panels from Brandon Hire used at Dugdell Play area due to vandalism. A member asked for an update on Dugdell, members were advised that an insurance claim was being processed.

Members were also advised that the Members Allowances would be adjusted.

T4289 page 8 - Payment to Consortium, members required more information regarding quantities of paper towels etc. The Finance Officer agreed to provide more information after the meeting.

It was PROPOSED by Cllr H Worth; SECONDED by Cllr Mrs J Robinson and unanimously –

Resolved that the Schedule of Payments at the end of 30 June 2019 be approved.

131 Budget Comparison Report

230/2 Parish Poll – Members requested that this item be put on the next agenda of the Finance & General Purposes Committee for discussion and a recommendation be made to Full Council.

A member suggested that we consider increasing the budget next year for budget heading 224/3/2 Councillor Training and make the training mandatory for all Councillors.

It was PROPOSED by Cllr Mrs J Robinson; SECONDED by Cllr H Worth and unanimously –

Resolved that the Budget Comparison at the end of 30 June 2019 be approved and consideration be made to increasing the Councillors training budget.

132 Earmarked Reserves

The earmarked reserves at the 31/03/19 be noted.

133 Grant Applications

a) All Saints Church Hampreston and Stapehill £1000 towards the maintenance of the graveyard

It was PROPOSED by Cllr H Worth to grant them £750; SECONDED by Cllr Mrs J Robinson – voting (3 for, 1 against) - carried

Resolved that £750 be granted to All Saints Church, Hampreston and Stapehill.

b) Pennys Friendship Club, Brendoncare – £245 towards the club’s annual summer trip

It was PROPOSED by Cllr P H Graham to grant them £100; there was no seconder.

It was PROPOSED by Cllr Mrs C Lugg to grant them £160; SECONDED by Cllr H Worth – voting (3 for, 1 abstention) – carried

Resolved that £160 be granted to Penny’s Friendship Club.

c) The Recycling Store CIC - £1000 towards the purchase of a container to house a reverse vending machine

It was PROPOSED by Cllr Mrs C Lugg to request proposed expenditure and defer decision until the next meeting; SECONDED by Cllr P H Graham – unanimously

Resolved that we request proposed expenditure from The Recycling Store and consider the application at the next meeting of the Finance & General Purposes.

d) Hurting to Healing - £125 towards the cost of providing support and counselling services for adult survivors of childhood abuse

It was PROPOSED by Cllr P H Graham; SECONDED by Cllr Mrs J Robinson – voting (3 for, 1 against) - unanimously

Resolved that the £125.00 be granted to Hurting to Healing.

e) 1st Ferndown Scout Group

It was PROPOSED by Cllr P H Graham to grant them £375; there was no seconder.

It was PROPOSED by Cllr Mrs J Robinson to grant them £500; SECONDED by Cllr P H Graham – voting (3 for, 1 abstention) – carried

Resolved that £500 be granted to 1st Ferndown Scout Group.

f) Ferndown Rotary Club

i) £1000 towards expenses for Ferndown Fete on the Field 22 June 2019

It was PROPOSED by Cllr P H Graham; SECONDED by Cllr Mrs J Robinson – voting (3 for, 1 abstention) – carried

Resolved that £1000.00 be granted to Ferndown Rotary Club for Fete of the Field 2019.

ii) £750 to pay for expenses for the Christmas lights Switch-on and Market on 30 November 2019.

It was PROPOSED by Cllr P H Graham to decline this grant; there was no seconder.

It was PROPOSED by Cllr Mrs J Robinson to award the full amount; SECONDED by Cllr Mrs C Lugg – voting (2 for, 1 against, 1 abstention) – carried

Resolved that £750 be granted to Ferndown Rotary Club for the Christmas lights switch-on and market.

134 Correspondence

No correspondence received.

135 Date of the next meeting

It was noted that the next meeting of the Finance and General Purposes Committee was scheduled to be held on **23 September 2019** at The Barrington Centre, Pennys Walk, Ferndown.

Chairman